



**31st Annual General Meeting
Quattro Hotel - North Ballroom**

Sault Ste. Marie, Ontario

**Information Booklet
October 2, 2024**

5:00 PM





Together the ACVA advocates for others with disabilities through the development of educational tools, networking, adapting to a changing world, and leading by example. We are happy to announce that we are accepting new members! If this sounds like you, we encourage you fill out a volunteer form.



We are actively seeking volunteers to serve on our various Committees. Being on a Committee can be a great stepping stone if you are thinking of potentially becoming a member of our Board of Directors. Help drive positive change and contribute towards building a strong, inclusive community. Share your experience and know that you are helping people live their best lives.



This year, CLA marks our 70th Anniversary and we need your help! If you are looking for a meaningful way to connect with others, and are interested in sharing your time and energy, please sign up as a volunteer. We are seeking to fill a variety of positions including: event planners, set-up, ushers, greeters, guest services, go-fers and history buffs.

Interested in an opportunity that will enrich the lives of others, and yours, as well? For the Algoma Community Vision Advocates, please email: advocate@cla-algoma.org. For Committees, contact Nicole at nicole_clark@cla-algoma.org.



SCAN ME



AGENDA

1. Welcome and Introductions (Mission Statement, Land Acknowledgment)
2. President and Executive Director's remarks
3. Introduction of the Board of Directors
4. Acceptance of the minutes from June 23, 2022 (end of this report)
5. Financial Statements
6. Auditor's Report for 2022/2023
7. Board of Directors positions
8. Membership in Community Living Ontario
9. Acts and Undertakings of the Board and Committees
10. ByLaw Review - Transition to ONCA
11. Closing Remarks
12. Adjournment
13. Awards and Presentations

TABLE OF CONTENTS

03 Welcome and Introductions

04 Overview of Community Living Annual General Meeting

05 Who Can Vote

06 How to Vote

07 Proposed Standing Vote

14 June 22, 2023 - AGM Minutes

30 Notes



Mission Statement

Community Living Algoma supports people with intellectual disabilities. We are committed to the advancement of a community in which all people:

- are recognized as full citizens;
- achieve personal dignity;
- enjoy the benefits and responsibilities of independence; and
- are supported to reach their full potential

Énoncé de mission

L'Intégration communautaire d'Algoma appuie les personnes qui vivent avec une déficience intellectuelle. Nous nous engageons à l'avancement d'une communauté dans laquelle tous sont reconnus comme citoyens à part entière; atteignent la dignité personnelle;

jouissent des bienfaits et des responsabilités de l'autonomie et reçoivent un soutien dans le but de réaliser leur potentiel.



Land Acknowledgment

“We would like to acknowledge the indigenous Peoples of all the lands where we each find ourselves today. While we are meeting in-person, we would like to take a moment to acknowledge the importance of these lands where we make our homes and do our work. We do this to reaffirm our commitment and responsibility to Indigenous people and their cultures from coast to coast. Please join me in a moment of reflection to acknowledge the harms and mistakes of the past, and to consider how we can, individually and collectively, move forward in support of reconciliation, justice and respectful collaboration.”

Reconnaissance des territoires

Nous aimerions reconnaître les peuples autochtones de toutes les terres où nous nous trouvons aujourd'hui. Pendant que nous nous réunissons en personne et sur une plateforme virtuelle, nous aimerions prendre un moment pour souligner l'importance de ces terres où nous nous trouvons et où nous accomplissons notre travail. Nous le faisons pour réaffirmer notre engagement et notre responsabilité envers les peuples autochtones et leurs cultures d'un océan à l'autre. Veuillez vous joindre à moi pour un moment de réflexion, afin de reconnaître les torts et les erreurs du passé et de réfléchir à la façon dont nous pouvons, individuellement et collectivement, aller de l'avant à l'appui de la réconciliation, de la justice et de la collaboration respectueuse.



Overview of the Community Living Annual General Meeting

We are honoured to have you join us, today, as we celebrate our successes and honour members of our community at our Annual General Meeting and Awards Presentation. We are pleased to be able to offer this meeting in-person. Advancements in technology have created incredible opportunities for meet-ups and the sharing of information, however, human interaction speaks volumes. Whether you share a smile, extend a handshake or leave here having met a few new people, this evening will be enriched with the human element.

An Annual General Meeting provides an opportunity for everyone to learn about Community Living Algoma. For members, it provides an opportunity to actively have a say in how we move ahead in achieving our goals. This document is provided to assist members to better understand the purpose of the meeting. We are hopeful this information will encourage them to participate more effectively in the meeting. Active engagement is a key ingredient to living their best lives.

What Happens at the Annual General Meeting?

In addition to a number of housekeeping items, the agenda for the Annual General meeting focuses on the following main items.

- Report on Finances
- Approval of the Actions of the Board



Here is an explanation of each of the main agenda items

Finance

Members are provided with written financial statements and a brief verbal overview of the financial statement for the previous year and the results of the Auditor's Report. Members are asked to approve:

- the audited financial statement for the previous year
- the appointment of the auditor for the coming year

Approval of the Actions of the Board

Members are asked to approve the actions of the Community Living Algoma Board for the previous year. This will be provided in the presentation. These are called Motions, and this will give Members an opportunity vote for the actions presented by the CLA Board.

WHO CAN VOTE DURING A MOTION? YOU ARE A MEMBER IN GOOD STANDING

You have completed the annual membership before the due date.



Voting Members are:

Individual Members,

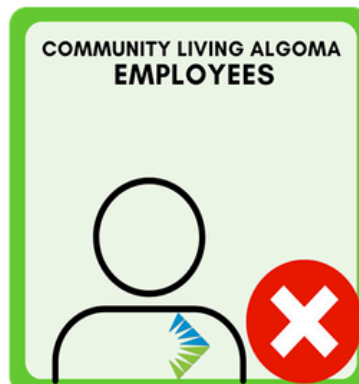
Membership of People Receiving Support

Voting members, will have received a Bookmark during registration.



Non-voting Members:

Corporate and Affiliated Membership, CLA Employees, and Guests cannot vote during today's Meeting



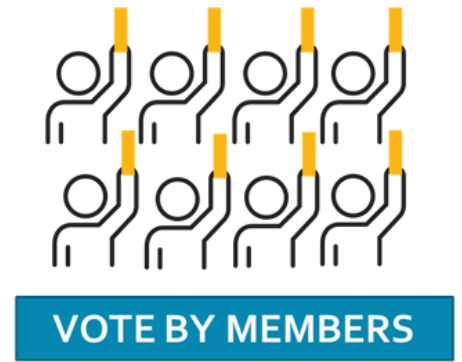
HOW TO VOTE FOR A MOTION



Motion:

Moved By: _____ Seconded by: _____

Carried: _____



How to Vote:

When I call for a mover and a seconder to a motion during the meeting,

Registered members (only)

- are to raise their hand with the bookmark you received when you registered to indicate who is moving the motion,
- who is seconding the motion
- and then I will call for a vote by the members.
- **Please keep your hand raised so that the votes for and against the resolution can be counted and recorded.**

After the votes, please lower your hand, so that we can proceed with the next item.



Signs of support, during May Awareness Month, can be found across Algoma. Awareness is also raised with the illuminating of blue and green spotlights on the Water Tower (at the Water Tower Inn, Sault Ste. Marie) during the first week of May. External messaging was featured on a sign at 99 Northern Avenue and in radio commercials that aired across Algoma. Social media messaging was also regularly featured on the CLA website, Facebook and Instagram sites.

Proposed Standing Rules

Recognition:

1. Voting Delegates, Members or other persons wishing to speak may do so.
2. Once recognized by the Chair, the person must state her or his own name.

Motions:

1. Motions may be made and seconded only by voting Delegates.
2. The Chair may request that any motion shall be presented in writing and signed by the mover.

Debate:

1. Anyone present may speak to a motion when recognized by the Chair.
2. Speakers, excluding the mover of the motion, may speak only once on any one motion, except by the consent of the Voting Delegates, granted by 2/3 vote without debate. The mover of the motion has the right to speak first and last on the motion.

Proposed Standing Rules

3. Speakers may speak for no more than three (3) minutes on a motion.
4. Unless asking for information or clarification, speakers should indicate clearly whether they are speaking for or against the motion.

Voting:

1. Only voting Delegates may vote.
2. Voting on motions or resolutions will initially be taken by a show of hands (voting members have bookmarks) and unless a count or ballot is demanded by a Delegate, the Chair will determine if the motion has been carried or not carried.
3. If a ballot is called for, then delegates must use the ballot forms provided.
4. Resolutions for which insufficient notice has been given shall only be moved if a 2/3 vote decides that either the substance or timing indicates urgency.
5. Each year the Board of Directors presents to the membership a slate of nominated members to fill vacancies on the Board of Directors. Members will be presented with information about the candidate and then a formal election process, if required, will be facilitated by the President of the Board of Directors or their designate

Decorum:

1. All speakers making points in debate, requests for information or clarification, must direct their remarks through the Chair. It is improper to speak directly to another member of the assembly during debate.
2. In debate, speakers shall avoid attacking other members and shall avoid personal remarks. The measure of the motion, not the person making the proposal, is the subject of debate.
3. Courtesy and respect must be given to all speakers. During debate, it is improper to show dissent, and likewise support, for a speaker's remarks. Support or dissent of a speaker's remarks may only be given during further debate.
4. In debate, a speaker's remarks must be relevant to the motion before the assembly.

Proposed Standing Rules

TOOLKIT FOR TAKING PART IN A SUCCESSFUL MEETING

A successful meeting is one in which all of the participants are able to follow and understand the content of the meeting, have an opportunity to contribute to the discussion and debate and are able to make informed decisions when asked to vote on the issues being discussed.

To make this possible, rules have been created to help people participate effectively in the meeting. Sometimes, however, the rules themselves are confusing and make it even harder to take part. This document provides a plain language explanation of the rules that are used most often during a meeting. Understanding these rules and how to use them will help you to participate effectively in a meeting.

Understanding the Words Used During the Meeting

Following are a few words that you will need to understand to take part in a meeting:

Agenda: a list of all the things that are to be dealt with during the meeting. An agenda is a road map to the meeting.

Chair: The person who is in charge of the making sure that the meeting follows the agenda, that all the rules are followed and that people act respectfully to each other during the meeting. People who want to speak at the meeting direct their questions or comments to the Chair.

Debate: another word for discussion. A debate is when people with different points of view discuss an issue.

Motion: means an idea or issue that someone at the meeting wants other participants to debate and make a decision about.

Mover: this is what you call a person who presents a motion for debate. Typically you say that the Mover “puts forward a motion” for debate. The mover gets to speak first to their motion.

Secunder: Before an idea or issue goes forward for debate by all the participants at the meeting, at least two people must agree that it is important. A Secunder is what you call a person who agrees to support the Mover’s request to have an issue discussed. When a motion is made, the Chair will ask if there is another participant in the meeting who will “second” the motion.

Member (sometimes also called Delegate): this is what you call the people participating in the meeting who are allowed to move, second, debate, vote and otherwise formally take part in decisions being made at the meeting.

Proposed Standing Rules

Vote: when Members are asked to decide if they agree or disagree with the motion that is being discussed a show of hands is taken. Usually the Chair will say something like “Are you ready to vote?” which simply means that it is time to vote on the issue being discussed. The Chair will ask those “in favour” of the motion to raise their hands, which means you agree with the topic being debated; the Chair will then ask those who are “opposed” to the motion to raise their hands, which means you disagree.

Majority Vote: means that more than half of the members who have voted in favour of the motion want the motion to pass.

Floor: people at the meeting will often refer to a motion as being “on the floor”; this simply means that the motion is still being discussed by the people at the meeting and that the decision or vote has not yet happened.

Tools for Participating in a Meeting

Participation in a meeting is done by members proposing, debating and voting on motions. A participant wanting the members of the meeting to discuss and take action on a particular matter does so by “making a motion”. It is important to note that “making suggestions” to a meeting will often not result in any action. If you want an issue discussed and voted on, you need to clearly make a motion by saying “I move that...” and then state what you want the meeting to consider. The Chair is in charge of the meeting and will help decide if the motion is appropriate for debate by the members.

Once a motion has been accepted by the Chair and debate has started, the motion “belongs” to the meeting as a whole, the mover of the motion no longer owns it. Changing or withdrawing the motion can only be done if a majority of the members of the meeting who vote agree. Similarly, a person cannot, without the consent of the meeting, change the wording of any motion that has been given ahead of time to those attending the meeting such as motions or resolutions sent out in advance of the meeting. If a person does want a change in the wording, they must present a motion to substitute or amend the original motion.

Following are some of the typical kinds of motions that can be made.

Main Motion: is the original motion that presents an idea or issue for the members at the meeting to debate and vote on. Members will often debate a number of different motions during a meeting but they will deal with just one “main motion” at a time. A new “main motion” can be presented only after the one before it has been dealt with.

Amendment: An amendment is a motion to change, to add words to, or to remove words from, the original motion being discussed. The change is usually to clarify or improve the wording of the original motion and should not aim to change the intent of the original motion. An amendment may itself be amended.

Proposed Standing Rules

If the amendment is defeated, another amendment may be proposed, or discussion will proceed on the original motion.

The usual way in which a motion is amended is to take a vote on the amendment to see if the members wish the amendment to be passed and to become part of the motion.

Sometimes a minor change to the motion is proposed. In this case the chair will ask the meeting if anyone objects to the proposed change. If no one objects, the Chair announces that since there are no objections the wording of the motion will be changed. Minor changes are often referred to as “friendly amendments”. If there are objections to the minor amendment, it will be debated and voted on. This same process is used if the mover of a motion wishes to withdraw the motion and not have it debated.

(Note: one does not “propose a friendly amendment”, it is up to the Chair to check to see if anyone objects before putting the amendment on the floor for debate – the fact that nobody wishes to debate the change is what makes it “friendly”.)

Who can propose a motion or amendment?

Any member or delegate to the meeting can propose a motion or an amendment at the appropriate time in the meeting. If you are not sure when the appropriate time is, raise your hand and ask the Chair if or when you may make the motion or amendment.

To make a motion, say, “I move that...” and then explain what it is that you want the people at the meeting to make a decision about.

To make an amendment say “I move that the current motion be amended by...” and then explain the words that you want to see changed in the current motion.

Because amendments can be confusing be precise in explaining the change you want. It is important that you have the words of your motion or amendment ready before you stand up to move them so that others will clearly understand what you want to do. If the meeting is moving too quickly for you to get the wording of your motions or amendments prepared put up your hand and ask the Chair to pause the meeting for a few moments to allow you to prepare your words.

Stopping or Delaying a Decision on a Motion

If you want to stop or delay a decision about a motion that is being debated, you can move the following types of motions.

Table: This is a motion used to set aside the motion being discussed in order to take up something more urgent, with the full expectation of returning to the motion. It is NOT intended to kill a motion. A majority of members must accept this motion for it to be used. This motion is not debatable. You make this motion by stating “I move that we table this motion.”

Proposed Standing Rules

Call the Question: This motion is used if a member wants to stop the debate and have an immediate vote. This motion requires a seconder. This motion is not debated. 2/3 of the members voting must accept this motion for it to be used. You make this motion by stating “I call the question”.

Motion to Limit or Extend Debate: This is a motion used if a member wants to have more time to debate a motion or wants to set some time limit on how long it will be debated (this can also be used to limit debate to a certain number of people who will be allowed to speak to the motion). This motion cannot be debated. A majority of members must accept this motion for it to be used. You make this motion by stating “I move to limit debate to (say what the limit is you wish to set)” or “I move to extend debate until (say how long you wish to continue discussing the motion)”.

Postpone to a Certain Time: this motion is used if a member wants to stop debating the current motion and pick up the debate later in the meeting or at a future meeting. A majority of members must accept this motion for it to be used. You make this motion by stating “I move to postpone this debate until this afternoon (or our next meeting)”.

Motion to Refer to Committee: This motion is used if a member wants to stop debating the current motion and send it to a specific group or committee for advice, action or some other purpose. A majority of members must accept this motion for it to be used. You make this motion by stating “I move that we refer this motion to (name of the group or committee) and ask that they (specify action you wish taken)”.

Postpone Indefinitely: This motion is used if a member wishes to kill the motion without waiting for it to be voted down. A majority of members must accept this motion for it to be used. You make this motion by stating “I move to postpone this motion indefinitely”.

Making Sure that you Understand What is Happening at the Meeting

If you do not understand what is happening at the meeting or think that some rule has not been followed, you may use the following motions:

Point of Order: When a member thinks that the rules of the meeting are not being followed he or she can make a “Point of Order” asking the Chair to decide if the rules are being followed. You make a Point of Order by stating “I wish to make a point of order” and then explain to the Chair what rule you feel has been broken. The Chair will then decide if a rule has been broken.

Point of Information: A Member may make a “Point of Information” which is a request for information on a specific question, either about process or about the content of a motion. A point of information does not give the speaker the right to provide information. If you have information to provide, raise your hand or follow whatever procedure is in place to be put on the speakers list. You make a point of information by stating “I wish to make a point of information” and then explain to the Chair what information you require.

Proposed Standing Rules

Often it is important to get a quick response to a Point of Order or Information. If there are a number of people waiting to speak to a motion that is on the floor, it is appropriate to speak up and get the Chair's attention so that the Point of Order or Information can be dealt with before debate proceeds further.

Pausing or Ending the Meeting: If you want to ask the other members at the meeting to consider pausing or ending the meeting, you can move the following types of motions.

Motion to Recess: This is a motion used if a member wishes for the meeting to take a break. There is no debate on this motion. A majority of members must accept this motion for it to be used. You make this motion by stating "I move to take a recess (you may also state how long the recess should be)". This can be a helpful motion to use if you feel that you need a bit of time to collect your thoughts before proceeding with the issues being debated.

Motion to adjourn: This is a motion used if a member wishes to end the meeting. There is no debate on this motion. A majority of members must accept this motion for it to be used. You make this motion by stating "I move to adjourn the meeting". This motion is not intended to cut off debate and is typically only used once all of the business has been dealt with or when the time set for the meeting has run out.

Community Living Algoma - Annual General Meeting Minutes

Community Living Algoma
Thursday, June 22, 2023 at 5:00 PM EDT
@ Water Tower Inn - 360 Great Northern Road
Minutes Nicole Clark

1. CLA - ANNUAL GENERAL MEETING - CALL TO ORDER

Linda Headrick president of Community Living Algoma Board of Directors, **called Community Living Algoma's 30th Annual General Meeting to order at 5:06 P.M, held at Water Tower Inn.**

Linda Headrick and members read aloud the Mission Statement

“Community Living Algoma supports people with intellectual disabilities. We are committed to the advancement of a community in which all people:

- **are recognized as full citizens;**
- **achieve personal dignity;**
- **enjoy the benefits and responsibilities of independence and are supported to reach their full potential”.**

and followed with the Land Acknowledgment.

Land Acknowledgment

We would like to begin by acknowledging the Indigenous Peoples of all the lands where we each find ourselves today. I would like to take a moment to acknowledge the importance of these lands where we make our homes and do our work. We do this to reaffirm our commitment and responsibility to Indigenous peoples and their cultures from coast to coast to coast. Please join me in a moment of reflection to acknowledge the harms and mistakes of the past, and to consider how we can, individually and collectively, move forward in support of reconciliation, justice, and respectful collaboration.

Acknowledging the Robinson-Huron Treaty territory and the land on which our community is located in the traditional territory of the Anishinaabe.

This is the 30th Annual General meeting since the amalgamation of developmental services including the incorporation of Community Living Algoma. This is also the 69 Anniversary as a transfer payment agency founded by family members in 1954. It is also the 30th Anniversary as Community Living Algoma came into existence on April 1, 1994. We are looking forward to celebrating our 70-year anniversary!

Members attending the 30th the Information package included, the 2022/2023 Annual General Report, the audited Financial Statements for the year ending March 31, 2023, and the Information Booklet.

On Thursday, June 22nd, 2023, Community Living Algoma, held its 30th Annual General Meeting at the Water Tower Inn. [Click here to view the 2022-2023 AGM Folder.](#)

In attendance at the AGM:

- In total, there were 59 registered attendees.
- 21 Voting Members that registered attendance (Person receiving Service and support, board members, family, etc.)
- 2 people attended virtually - 1 Board member attended virtually, and Tinn Webb MCCSS attended virtually.
- 25 Community Living Algoma Employees
- The remaining guests were award recipients, family members who were not registered, community partners, and guests.

Thank you to all people that attended Community Living Algoma's 69th Annual General Meeting.

2. EXECUTIVE DIRECTOR REPORT- The Road to Success is Always Under Construction

The Road to Success is Always Under Construction

John Policicchio reviewed the President and Executive Director Report in the Annual Report and spoke regarding all the great successes.

John shared a warm speech regarding the direction of the Agency and the theme “**The Road to Success is Always Under Construction**”. John spoke of the history of Community Living Algoma, over the last 70 years highlighting pivotal years and how families were the pioneers of The Community Living Algoma movement and the road map of where we are today, returning to families.

John shared the Journey starting in the 1950's Families set up in church basements and found ways to gather and educate their family members. In that era, kids with disabilities were not attending school to learn. During these pivotal years, Intense advocacy efforts were led by families and the provincial organization at the time (now known as CLO) began to receive small amounts of government funding to support families.

In 1954, the SSM Association was incorporated – funding flowed to the association, and they started hiring people to support families. At that time support was available in the city but not in the District of Aloma (Wawa, Hornpayne, Blind River, and Elliot Lake etc.). In 1973, Sault College offered the Direct Support Worker certificate program from 1973 - 1997. In 1974, an Algoma District-wide agency was incorporated in 1974; their focus was the delivery of institution -type supports within the community with a heavy clinical presence in the lives of people with developmental disabilities. Programs started to emerge during this period of time. Support was provided by families in conjunction with paid supports. This work continued until 1994 at which time Community Living Algoma was incorporated and became the single service provider for developmental services for SSM and the Algoma District. A new mission, vision and values were established.

In the early 2000's - There was a shift from program thinking to person-centered and individualized supports, however, this thinking remained words for a long time with very little movement forward at the time.

Leadership began to challenge the organization’s view of program supports and more and more individualized and person-centered supports started to emerge. Effective July 1, 2011, access to adult developmental services and supports that are funded by the Ontario Ministry of Children, Community and

Social Services is provided through a Developmental Services Ontario (DSO) agency. Ensuring everyone has the opportunity and experience to be an active member of their community, to be treated fairly and equitably and to be valued and respected.

In 2022, The Ontario government launched their Reform Plan entitled *Journey to Belonging* which will pave the way for full inclusion and choice Housing partnerships affording people opportunities for people to live in homes of their choosing in the community. Recruitment has resulted in diversity in the workplace. The ongoing need for dramatic change to prepare for the future of full citizenship.

Our success is always under construction as we build new paths, new relationships, new thinking and new approaches. This collective journey is towards achieving citizenship for children, youth and adults, with an intellectual disability, so that best quality of life becomes their reality.

This profound statement encapsulates the essence of our journey together. It reminds us that progress is a constant companion in our pursuit of excellence. Over the years, we have witnessed remarkable transformations in our approach to supporting individuals with disabilities. Today, we commemorate our evolution from a system rooted in institutional care to one that values the fundamental importance of the family structure, community and inclusion.

John thanked Nicole Clark, Cindy Crawford for all their preparations and hard work to make the Annual General meeting.

A thank you to all the presenters. A big thank you to many individuals who gave their permission to have their stories and photos shared.

3. INTRODUCTION TO BOARD OF DIRECTORS, COMMITTEES, AND MCCSS

Community Living Algoma is governed by a volunteer Board of Directors elected by the membership of the Association at the Annual General Meeting or appointed by the Board of Directors when a vacancy occurs within a specific term of an elected member. The By-Laws of Community Living Algoma specify that the Board of Directors is comprised of a representative number of members throughout the entire District of Algoma. The members of CLA's Board of Directors are family members, people we support, community citizens and professionals throughout the District of Algoma who commit to govern the organization in a volunteer capacity.

CLA's Board of Directors are:

Linda Headrick - Board Chair

Jacques Ribout, Vice Chair,

Brad Symboluk, Treasurer,

Kris Zanatta, Ann Ficociello, Marilu Horton, Margaret Barbeau,

Linda Headrick thanked Stevey Haney - Secretary and Gordon Draper Self-Advocate for their role as Board Members as they had resigned in April/May of 2023.

The Five Committees of the Board are:

- Education Committee
- Finance Committee
- Human Resources and French Language Services Committee
- Planning Development and Advocacy Committee
- Quality Enhancement Committee

The Committees of the Board meet on a regular basis and forward recommendations to the Board of Directors based on issues discussed within their committee meetings. The Board of Directors expresses their appreciation to the many volunteers who give of their personal time to support the work of each of the five committees. Their work continues to shape the thinking of the Board and supports the progress towards our Mission and Vision statements.

Ministry of Children, Community and Social Services:

Community Living Algoma is funded by the Ministry of Children, Community and Social Services. The organization has an annual budget of approximately \$25.4 million to support over 900 children, youth and adults with an intellectual disability. In the winter of 2023, Maureen Schizkoske has moved to a new team in MCCSS, and we are pleased to introduce **TINA WEBB, Ministry Program Supervisor** designated for Community Living Algoma and the Algoma Service System. We express our appreciation to MCCSS and Maureen and Tina for their support of our organization and the work we do.

4. Minutes of the June 23, 2022, Annual General Meeting

The minutes of the meeting of the Association held on June 22, 2023, were reviewed and accepted.

Motion 1 :

“The Board of Directors of Community Living Algoma recommends to the membership the acceptance of the minutes from June 23, 2022, Annual General Meeting.”

Motion moved by Gordon Draper - Member and motion seconded by Kevin White - Member . - Carried

5. AUDITED FINANCIAL STATEMENTS - 2022-2023

Brad Symboluk, Treasurer of the Board of Directors of Community Living Algoma and Karli Chiarello a representative of the Joe Ruscio Professional Corporation, to present the Auditor's Report.

Kali Chiarello, provide an overview of the audited financial statements of Community Living Algoma for the year ending March 31, 2023. The audited financial statements for the year ended **March 31, 2023**, was made available to all members.

During last years, annual general meeting on June 23, 2022, a motion was passed for a 5 year appointment to Joe Ruscio Professional Corporation as our financial auditor.

The statements are prepared using “Fund Accounting.” The “Operating” Fund represents general operations and reflects our commitment to the annual service contract with the Ministry of Children, Community and Social Services.

I would like to draw your attention to **page 4** - the Statement of Revenue, Expenditures, and Changes in Fund Balances.

During the fiscal year **2022/23**, Community Living Algoma received \$25.4 million from the Ministry to provide supports and services throughout Sault Ste. Marie and the District of Algoma.

We also were not able to move forward with plans to enhance our service capacity and so most of the positions remained vacant for the entire fiscal year.

For example, we witnessed a reduction in expenses associated with vehicles as they were not being used because of the provincial directives and local public health authority advice we were adhering to.

We commend our employees for ensuring each other's safety and well-being as well as that of the people we support.

Other revenues amounted to approximately **\$1.9 million**. After deducting operating expenses of approximately **\$27.2 million** the agency ended the year with a surplus for internal and Ministry reporting purposes of **\$55,874**. Staff are in the process of implementing plans to slowly refill vacant positions as we have many exciting plans for fiscal **2023/24** to support more people and engage supports and services with some of the priorities identified on the North Region Developmental Services Ontario wait list. Any surplus position achieved by the organization results in a Ministry recovery of the surplus in the following year.

We appreciate the support and understanding of the Ministry of Children, Community and Social Services for the extra funding provided during the pandemic to pay for personal protective equipment purchases as well as the wage enhancement for essential services.

Each year, Community Living Algoma is required to have a financial audit performed by an external auditor.

The audit was completed by Joe Ruscio Professional Corporation and no significant issues were reported to the Board.

Motion :

“That the Board of Directors of Community Living Algoma recommends to the membership the acceptance of the audited Financial Statements for the fiscal year ended March 31, 2023, as audited by Joe Ruscio Professional Corporation.”

Motion moved by Anke Lansky-Johnson - Member and motion seconded by Gordon Draper - Member. - Carried

6. REPORT OF BY-LAW REVIEW

Each year, the Community Living Algoma Board of Directors has the responsibility to review the Corporation's By-Laws. Any changes to the By-Laws have to be presented to the membership for approval.

There were no changes to the By-Laws.

7. THE BOARD OF DIRECTORS POSITIONS

Since the change to the By-Laws four years ago (2018), there no longer is a call for nominations from the floor. The Board of Director's issues public notices and approaches specific community citizens to actively recruit Board members for nomination to Board positions.

Throughout the past couple of years, the Board of Directors has completed considerable work to enhance their governance responsibility and to ensure that the Board Committees and the Board of Directors is comprised of volunteer members who strongly believe and support the Mission Statement, Vision and Values of Community Living Algoma.

Since the change to the By-Laws four years ago (2018), there no longer is a call for nominations from the floor. The Board of Director's issues public notices and approaches specific community citizens to actively recruit Board members for nomination to Board positions.

The Nominating Committee ensures that an active recruitment process takes place each year for Committee members and Directors. The Nominating Committee is delegated the responsibility to actively recruit and recommend to the Board of Directors, members with specific skills and backgrounds that the Board of Directors is seeking. The Nominating Committee has the responsibility of ensuring that there is a sufficient number of candidates to fill the positions of Director's whose term is ending heading into an Annual General Meeting. The Nominating Committee has the responsibility for recruiting prospective Board members and Committee members who can over time grow and develop to become effective governing Board members. The Board of Directors is pleased with the results of our new process to date.

Based on a review of the applicants completed by the Nominating Committee:

Linda H, representing Sault Ste. Marie, has completed her second three-year term and will continue on the Board of Directors. As there were no other candidates for this position, no election will be necessary.

Margaret B, representing Sault Ste. Marie, has completed her second three-year term and will continue on the Board of Directors. As there were no other candidates for this position, no election will be necessary.

Brad S, representing Sault Ste. Marie, has completed his second three-year term and will continue on the Board of Directors. As there were no other candidates for this position, no election will be necessary.

Marilu H, representing East Algoma District 1, has completed her first three-year term and will continue on the Board of Directors. As there were no other candidates for this position, no election will be necessary.

Anke L-J - has accepted the district other- 1-year term, and will be starting and has joined the Board of Directors.

Motion:

"That the membership of Community Living Algoma acclaims the following members for the Board of Directors.

- **Linda Headrick, Sault Ste. Marie, 2023-2026**
- **Marilu Horton, East District One, 2023-2026**
- **Margaret Barbeau, Sault Ste. Marie, 2023-2026**
- **Brad Symboluk, Sault Ste. Marie, 2023-2026**
- **Anke Lanske-Johnson, District other, one year- 2023/24"**

Motion moved by Gordon Draper - Member and motion seconded by Ann Ficociello. - Carried

8. COMMITTEE MEMBERS

Linda Headrick, President of the Board of Directors, I express my sincere appreciation to the dedication and commitment of our committee members who give of their time in order to support Community Living Algoma to enrich the quality of life of the people we support and make Community Living Algoma a great organization. Over the past few years, we have been successful at recruiting new Committee members who have moved forward to accept nominations and a role with the Board of Directors. We are very pleased with this accomplishment and will continue to actively recruit for new Committee members into the future.

9. ONTARIO NOT-FOR PROFIT CORPORATION ACT (ONCA)

The *Ontario Not-for Profit Corporations Act (ONCA)* was enacted on October 19, 2021. The new Act replaces the Ontario Corporations Act in providing a framework for not-for-profit corporations based in Ontario law. Not-for profits and charities incorporated under the Corporations Act have until October 18, 2024 to transition to ONCA. The CLA Board of Directors has appointed a sub-committee with support from staff and with legal guidance and support from Pooran Law in order to complete this work. Any changes to our existing By-Laws would be presented and voted upon at a future special membership meeting , if required.

10. MEMBERSHIPS WITH COMMUNITY LIVING ONTARIO

Membership in Community Living Ontario is a resolution presented by the Board of Directors to the membership at each Annual General Meeting. The decision to remain members of Community Living Ontario rests with our members.

We want to report to you that Community Living Ontario continues to remain a strong leader of provincial advocacy for people with a developmental disability. By being a member of the federation, you are contributing to the Community Living movement and both the work of Community Living Ontario and INCLUSION CANADA (formerly known as the Canadian Association from Community Living (CACL).

Community Living Ontario continues to work on priorities that are important to their members: strengthening voices, raising awareness through advocacy, driving progress and innovation, and developing practical resources.

Community Living Ontario has been working hard to ensure our communities are more supportive and inclusive for people who have an intellectual disability and their families. CLO has accomplished a lot over the past year including:

- This year's *Community Living Month*, celebrated every May to bring attention to the Community Living movement, will highlight our members' initiatives. It will also feature a return to an in-person "Day at the Legislature" event at Queen's Park, offering an opportunity to meet with MPPs and network with colleagues and friends.
- CLO researched and produced a report titled *Innovations in Housing for People Who Have an Intellectual Disability*, and we also created an affiliated education campaign which was shared widely via newsletters, with governments, on our web site, and across social media.
- We received a record number of entries from schools across the province for CLO's *Together We're Better* contest this year, which celebrates inclusive education during February. Winners were announced in early March.
- A new *Goodwill Ambassador* initiative via the CLO Foundation is being created, which is focused on partnering with public-facing personalities in order to further promote our mandate and reach even more people.
- The *CLO Communications Network* continues to grow and provide valuable communications resources and insights to members with the objective of helping you maximize your communications efforts.
- Our *2023 Inspiring Possibilities AGM & Conference* occurs September 27-29 at the Ottawa Conference & Event Centre. The Inspiring Possibilities Conference provides an opportunity to speak with an informed audience, gain insights, learn new approaches, and network with partners, colleagues, families, and people with lived experience.

The Board of Directors of Community Living Algoma recommends to our members that we renew our membership with Community Living Ontario and continue with the monthly payment option for membership fees.

By continuing your membership with Community Living Ontario, you are demonstrating your commitment to promoting our shared vision of a more inclusive Ontario through a strong, untitled voice. We remain the only provincial organization that collaborates with people who have an intellectual disability (through Council), families (through the Family Engagement Steering Committee) and local associations (through the Provincial Executive Directors Coordinating Committee) to advocate for their respective needs.

Motion:

“That the membership of Community Living Algoma recommends the renewal of our membership with Community Living Ontario for fiscal 2023/2024 and that fees are paid on a month-to-month basis.”

Motion moved by Rachelle Barbeau and motion seconded by Mac Headrick. - Carried

11. Acts and Undertakings

Each year, the Board of Directors presents a summary of our Acts and Undertakings to the membership. This past year there were several resolutions approved by the Board of Directors. All the resolutions approved by the Board of Director’s for this past year appear on the screen. Here are a few.

- The Board recommended the ongoing membership with CLO on a month-to-month basis.
- The Board approved the disposal of vacant properties.
- The Board established a sub-committee to lead the work associated the transition with the new legislative requirements with ONCA
- The Board reviews and accepts the Executive Director report at their meetings.
- The Board approved fundraising requests recommended by the Finance Committee
- The Board has accepted recommendation for new Committee members
- The Board approved the recipients of the awards to be presented at the AGM
- The Board approved the transfer of 113 Breton Road from SACOR Sault association Community Outreach handicap accommodations to community living Algoma.

Motion:

“That the Board of Directors of Community Living Algoma requests the membership’s approval of the Acts and Undertakings of the Board of Directors for the period June 24, 2022, to June 22, 2023.”

- Carried

The remainder of the Annual Report consists of individual reports from the Chairperson of each Committee and the President and Executive Director’s Annual Report.

We have completed another successful year and look forward to many more success stories next year.

Thank you for joining us today and for being an integral part of this incredible journey.

Here is to the road ahead – a road to success, ever under construction!

This concludes Community Living Algoma’s 30th Annual General Meeting.

Motion:

“That the Community Living Algoma 29th Annual General Meeting be adjourned.”

- Carried

12. Special Presentations:

Welcome to this special evening as we gather here to celebrate the remarkable journey of success. Tonight, we embrace the theme that "the road to success is always under construction," highlighting the continuous efforts and dedication of an exceptional group of individuals who have come together to support people. My Thank you to the Board of Directors and John for leading us through our 30th Annual General Meeting. " We have some amazing plans for next year and we are excited for you to join us in the celebration. That said, we need you – we are seeking Volunteers for our 70th Anniversary, our Committees, and Self- Advocates for the Algoma Community Vision Advocates.

Each year Community Living Algoma is pleased to present awards to community partners and individuals who have assisted us as an organization to work towards supporting people’s goals and dreams. This year we have a series of amazing community members and partners who will be the recipients of the awards we are about to present. We are very humbled and honoured to highlight their involvement and contributions to people with a developmental disability and to Community Living Algoma.

Champion of Inclusion Award

I am presenting this award on behalf of Sergio Iacoe, CLA’s Manager of Inclusion. He sends his regrets at not being here, in person, however, he had a previous commitment. During Education Month, I asked him for his insight on how important inclusion is in the school environment. He shared this perspective from his many years in the educational system prior to joining CLA.

An inclusive culture and climate are the most important components of any educational setting. They take years to develop and establish but once in place serve as the foundational structures to the limitless potential of people programs and any initiative the school takes.

Our Lady of Lourdes French Immersion Catholic School, in Elliot Lake, is our Champion of Inclusion Award winner. It has once-again proven how inclusion figures prominently in their school environment. Students in a Grade 7/8 classroom, taught by vice principal and teacher Nadia Kovacs and teacher Vince Ucci, were the recipients of an award in the

'Together We're Better' Contest, presented by Community Living Algoma (CLA). School principal is Stephane Prevost.

Every February, as part of Inclusive Education Month, CLA launches our *"Together We're Better"* contest. Schools and students, from kindergarten to Grade 12 across Algoma, are encouraged to share examples of how inclusion is evident in their schools.

The Grade 7/8 submission was a mixed media presentation on inclusion and acceptance. The collective submission included videos, photography, role-playing and skits. They provided various ways how people with disabilities can be included and welcomed in activities and conversations. Our Education Committee was very impressed with the effort, messaging and attention to detail shown by the class.

This was the second year, in a back-to-back award presentation. Last year, a grade 7 student Nikolaus Obach, was an award winner. It was exciting to see that he is also a student in this year's winning class submission.

Nikolaus was an ambassador of inclusion. This year, the entire grade 7/8 class are stand out as the young leaders of an inclusive community. These examples of inclusive practices clearly demonstrate how Our Lady of Lourdes principal and staff are committed to promoting and fulfilling the objective of an inclusive school environment, culture and climate.

I'd like to call upon Nadia Zanatta Kovacs, vice principal and grade 7/8 teacher of the award winning class, to accept our Champion of Inclusion award for Our Lady of Lourdes French Immersion Catholic School.

Community Partner Award

The Community Partner Award is presented annually to honour Community Partners who are making a positive difference for people with intellectual disabilities. When it comes to health care at CLA, ensuring that health and wellness of people supported is paramount. Ensuring that staff receive the necessary training to achieve this goal is essential.

The recipient of this year's Community Partner Award is Cindy Thomas who is a registered nurse with Bayshore HealthCare. Cindy is responsive to CLA's health care training needs by providing group training, as part of onboarding, in addition to specialized, one-on-one training. Cindy provides training for all of our controlled act needs such as EpiPen, G-Tube and Insulin, just to name a few.

Cindy is adaptable to our needs. She teaches in the CLA boardroom or, in the case of one-on-one training, in the homes of the people we support. Cindy's passion for teaching, and her due-diligence in educating participants, is what saw her nominated for this year's Community Partner Award. Her compassion towards the people we support is evident in every visit she makes into a person's home.

Cindy also cares about our staff and their comfort level with their healthcare responsibilities. Before staff apply any hands-on practice, Cindy ensures they understand the theory and practicum behind a process. She then takes the time to ensure they understand the various steps involved and feel comfortable with these processes. She is always available to address questions and concerns. Cindy has an inclusive approach in ensuring that people supported, and employees, feel comfortable and are safe. As a highly-skilled nurse, Cindy has played an integral role in ensuring that CLA offers quality health and wellness practices. She has been our key point of contact for several years and we look forward to a continued partnership.

On behalf of Community Living Algoma, we are grateful for our long-standing relationship with Cindy. We look forward to our continued partnership in ensuring the best in health and wellness training for our staff so that we can ensure the best in health care for people we support. Congratulations, Cindy!

Volunteer of the Year Award

Community Living Algoma is pleased to honour volunteers who are making a positive difference for people with intellectual disabilities. The personal commitment made by CAL volunteers across the District of Algoma is significant. Whether it is volunteering their time, efforts, knowledge, or resources, volunteers are making valuable contributions.

This year, our Volunteer of the Year Award is plural. Instead of honouring an individual, we are honouring a group of volunteers who work together on a common cause. We would like to present the members of the Rights Review Commission as the recipients for the Volunteer of the Year award.

The Rights Review Commission is an impartial body and is made up of volunteers from outside the organization that meet once a month. Where rights have been restricted, the Commission will review recommendations and plans set out to enable people to retain or regain their rights. In addition, they safeguard the human, civil, and legal rights of all people who receive services from Community Living Algoma.

We would like to highlight the remarkable dedication demonstrated by each of the Commission members for their ongoing efforts to ensuring due process is in place for the people we support. They have consistently invested their time, energy, and skills to make a positive impact. Their unwavering commitment to CLA's Mission, Vision, and Values deserve this recognition and appreciation.

Thank you for your continued support and advocacy to promoting and protecting the rights of people with intellectual disabilities.

Members of the Rights Review Commission include Rosalind Ennis, Kali Bertolo, Larissa Richmond, Evi McKee, and Deborah Chadwick.

Congratulations!

I would like to extend a heartfelt gratitude to Cindy Crawford - Communications and Marketing Coordinator, Eva Patton - Artist, and Deborah Chadwick, Gordon Draper, and Craig Homes from the Algoma Community Vision Advocates and Kira Beall, Thank you to the Water Tower Inn, a special thanks goes to our talented Saxophone musician Deborah Bass.

As we draw the curtains on this evening, let us extend our warmest congratulations to the true champions among us. The recipients of the prestigious Champion of Inclusion Award, Community Partner Award, and Volunteer of the Year Award, all who have exemplified the spirit of compassion, resilience, and dedication. Through making a lasting impact on the lives of individuals we provide service and support to.

Thank you, to Linda, Jacques, Brad and John for reminding us of our Mission. Together, let us continue building a future where every person so they can thrive, and be celebrated for their unique contributions.

We have witnessed the power of unity, compassion, and the road to success that is always under construction. As we depart from this gathering, let us carry with us the enduring vision of Community Living Algoma, where all people belong and join the journey. Let us uphold the values of respect, trust, honesty, unity, community inclusion, accountability, and commitment, knowing that together, we can create a Community that recognizes the full potential of every individual.

This Concludes our award presentations for this year. Congratulations to all award recipients and we thank you again for your many contributions to inclusion, community living and creating opportunities for people with a developmental disability. Our community is a much better place because of people like you. Thank you!

We are grateful for each and every one of you, thank you for being here!

May the road to success continue to unfold before us.

This concludes the 30th Community Living Algoma - Annual General Meeting and Awards Presentation.

Have a wonderful summer!

FOLLOW US



www.communitylivingalgoma.org

